

Instructions for San Diego Civic Dance Association Dorothy Jones Memorial Scholarship

Mission Statement: *Our mission is to support and promote a premiere dance arts program and an appreciation of the arts, in cooperation with the San Diego Park and Recreation Department Dance Arts Program.*

The SDCDA Scholarship Program is funded by generous donations and grants and is subject to availability of funds.

I. Purpose of the fund is:

- A. To be a continual living memorial of Dorothy "Dottie" Jones, performer, dance instructor and passionate dance advocate in the San Diego Civic Dance Arts program who passed away after a long full life, Sept 25th, 2011.
- B. To provide scholarship stipends for dance instruction for San Diego Civic Dance Arts Adult members who have demonstrated exemplary interest, attendance, cooperation and dedication to their dance studies.

II. Goals of the Fund are:

- A. To perpetuate Dottie's passion for dance and enthusiasm for life.
- B. To perpetuate the fund.
- C. To provide an incentive for adult students in the San Diego Civic Dance Arts to excel in dance to their full potential and enhance their appreciation of dance.

III. Classifications of Eligibility

- A. Adult members of the San Diego Civic Dance Arts may apply if they meet the following minimum requirements:
 1. Student has been enrolled in the San Diego Civic Dance Arts for at least one full year and is age 20 +.
 2. They have maintained a 90% attendance record with minimal to zero tardiness all year round for their entire enrollment in the San Diego Civic Dance Arts.
 3. Students have demonstrated a dedication to and involvement with the program as well as leadership qualities within the program that go above and beyond regular class attendance.

IV. Application Instructions: ALL APPLICATIONS WILL RECEIVE A CONFIRMATION OF RECEIPT WITHIN ONE WEEK OF SUBMITTAL. If you do not receive one, please notify sdcdascholarships@gmail.com immediately. We are not responsible for lost emails or mail. All applications MUST be received by the dates noted below. Please allow for enough time to receive in a timely manner.

Please note: San Diego Civic Dance Scholarships are a competitive process. Applications and essays are scored by the interviewing panel and should be complete, with attention to detail in all directions as noted in this application. There are NO exceptions to the application process. You must be available for an in-person interview on April 23rd, 2016.

Applications are accepted during the application period of August 15, 2015 - Feb 3, 2016. Applications will be available online on our website at www.civicedancearts.org. or from your dance instructor. As San Diego Civic Dance cares for the environment, preferred method of submittal is electronic (via email).

Applications may also be obtained by sending a #10, self-addressed, stamped envelope to the San Diego Civic Dance Association, Attn: Scholarship Committee, 2125 Park Blvd., San Diego, CA 92101
Email your completed application to: sdcdascholarships@gmail.com

If you are unable to email your application, you may mail your completed application and essay to San Diego Civic Dance Association, Attn: Scholarship Committee, 2125 Park Blvd., San Diego, CA 92101. You will receive an email or mailed confirmation (if no access to email) within a week of mailed receipt.

Applications must be postmarked by Saturday, February 3, 2016. Do not turn your application in to your teacher. Your teacher WILL NOT accept it.

Application Submission/Interview Requirements:

(Submission deadline Feb 3, 2016, Interviews April 23, 2016)

Please note, only the following formats will be accepted for applications and essays: Word doc, jpeg, or pdf. *.docx, all other formats may result in application being disqualified.*

Please do not submit copies of transcripts, award letters or documentation not specifically required by this application package.

1. Submit completed application
2. Submit Personal Essay/Letter to Scholarship Review Board. (include with application package)
In your essay, tell us a little about yourself. Discuss how your involvement with San Diego Civic Dance Arts has impacted your life, why you should be considered for this scholarship, how you have been a leader and a mentor in this program and explain your expectations for the future. Your essay should be typed, double spaced and 1-2 pages in length. DO NOT INCLUDE your full name, family member names or where you attend school.
3. Each eligible applicant will be required to be present at an interview, with the date and time set by the Scholarship Committee. You will be notified of your interview time. In-person Interviews will be held on Sat April 23rd, 2016 starting at 8:30 am. There will be no exceptions to these dates.

Interviews and Awards

You will be contacted via email to schedule and confirm your interview time. We make every effort to schedule around SDCDA classes so that you do not miss your class. Interviews can run between 10-20 minutes each. Headshots for publicity will be taken at the interview and displayed in the lobby of theater for the run of recitals.

Scholarships may be awarded to San Diego Civic Dance Arts students for use towards any combination of master classes, workshops, classes and costumes in the San Diego Civic Dance Arts program for use in the Summer 2016- Spring 2017 calendar year. Total amount of award is determined by funds available and amount of qualified candidates. These scholarships may not be awarded if there are no qualified candidates. Scholarship Award amounts are determined by the Scholarship Committee.

Notifications of award status will be emailed out by May 10th, 2016. Scholarship awards are presented in the Casa Del Prado Theater during recitals (date and time will be announced in your award notification). If awarded, scholarships are redeemed by reimbursement up to the amount of your award. Awards may be redeemed for any semester from Summer 2016-Spring 2017. As SDCDA scholarships have no cash value, any funds not redeemed after Spring 2017 registration will be forfeited. Scholarship funds may be used towards SDCDArts classes, workshops, master classes, or costumes.

Awarded funds will be paid out in the form of reimbursement within 10 days of awardee submittal of approved reimbursement paperwork.

If you have any questions regarding this application or the requirements, please email the scholarship committee at sdcdascholarships@gmail.com with "Dorothy Jones application question" in the subject line.

PART ONE- DOROTHY JONES 2016 SCHOLARSHIP APPLICATION

Currently enrolled in San Diego Civic Dance Arts Adult Classes or Companies

Applicant's Name	How many years dancing with SDCDArts?	Member of YAE or Adult Ensemble?	
Mailing Address	City/Zip	Home Phone	Cell

How would you like your name written on award and in programs? <i>(ie first, middle and last name)</i>	Please list your time preferences for interviews April 23, 2016 (from 8:30am-1:30pm). <i>Example 8:30-10:00 am</i>
We may use parts or all of scholarship letters to share with staff and for publicity. Do you give your permission to share? Yes_____ No_____	

Please note, if you are submitting application via email, you do NOT have to sign and scan document. Simply add your names and dates.

If you are mailing, please sign below agreements before mailing.

Applicant agreement - by submitting this application electronically via email you agree that:

I have read and fully understand all the qualifications, requirements and obligations of the Scholarship Program and do hereby agree to abide by them should I be selected as a Scholarship recipient. I understand that if I fail to meet any of these requirements, I may be subject to disqualification. All of the information I have provided is true and correct. I further stipulate that I have maintained 90% attendance with minimal to zero tardiness in my San Diego Park and Recreation Department dance classes. Applicant Name:
Date:

Dorothy Jones Memorial Scholarship Application

Applicants First Name Only: _____

Please list all San Diego Park and Recreation Department dance classes, workshops, Companies, etc. which you have taken in the past 2 years.

Class Type Example, jazz, modern, production, etc.	Location	Instructor	Dates Example Spring 2014-Present

Please list any Volunteer activities you have participated in with the San Diego Civic Dance Arts Program above and beyond class attendance

Activity	Number of Years <i>(Include dates)</i>	Instructor if applicable	Notes to scholarship committee

Please list any other dance related activities you have participated in within the past 2 years OUTSIDE OF the San Diego Park and Recreation Department Dance Program. Include the total number of years you have been involved in that activity.

Activity	Number of Years <i>(Include dates)</i>	Studio	Notes to scholarship committee

Please list any other extra-curricular activities, leadership programs, special awards and volunteer service you have participated in within the past 2 years OUTSIDE OF the San Diego Park and Recreation Department Dance Program. Include the total number of years you have been involved in that activity.

Activity/Award	Number of Years <i>(Include dates)</i>	Studio/School	Notes to scholarship committee

Please list any financial aid or scholarships you have received in the past 2 years with San Diego Civic Dance and/or other organizations.

Organization	Type of Aid	Year	Total Amount
			\$
			\$
			\$
			\$

PART TWO- DOROTHY JONES 2016 SCHOLARSHIP APPLICATION

Submit Personal Essay/Letter to Scholarship Review Board and interviewers.

In your essay, tell us a little about yourself. If you have submitted applications in previous years, please submit a new essay each year.

Essay must be 1-2 pages, double spaced and typed 11 point Times New Roman. If you do not have access to a computer, handwritten essays will be accepted for mailed applications. Please title your essay "Dorothy Jones Memorial Scholarship Essay" and list your first name and date of essay at top left of page.

We have included some suggested topics for you to include in your essay/letter, but by no means be limited to the following:

- Why do you think you are a good candidate for this scholarship
- What does dance mean to you? What do you like best about dance?
- What inspired you to begin dancing and how long have you been dancing?
- What does being a part of San Diego Civic Dance Arts mean to you?
- What other activities do you like to do?
- What is the best part about taking classes with San Diego Civic Dance?
- What are your long and short term dance/life goals?

For privacy reasons, we request that you do not list your full name, any family member names or other personal identifier information in the body of your essay. Your essay is being shared with interviewers.

Dorothy Jones Memorial Scholarship Essay

Applicants First Name Only: _____ Date: _____ Age as of April 23, 2016: _____